SKILLSHELF

REMOTE WORK STARTER PLAYBOOK

Millions of workers globally are chasing remote roles but lack a clear system for landing them, structuring their days, ...

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CHAPTER 1

REMOTE WORK STARTER PLAYBOOK

01

A Chapter-by-Chapter System for Professionals Who Want to Work from Anywhere - Without Winging It

By Maya Patel

CHAPTER 2

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CHAPTER 3

WHAT'S INSIDE

03

Welcome - Why remote work rewards systems, not just ambition

Chapter 1: Build a Remote-Ready Profile - The first thing every hiring manager checks before they read your resume

Chapter 2: Find the Right Remote Roles - Where to look, what to skip, and how to tell a real opportunity from a trap

Chapter 3: Nail the Remote Hiring Process - How to stand out when the interview is a video call and the competition is global

Chapter 4: Set Up Your Workspace for Deep Work - The physical and digital setup that actually protects your focus

Chapter 5: Master Async Communication - Write it once, clearly - so you're not stuck in meetings that should have been a message

Chapter 6: Structure Your Remote Day - A scheduling approach that keeps you productive without burning out

Chapter 7: Manage Clients and Employers from a Distance - How to build trust and visibility when no one can see you working

Chapter 8: Grow Your Remote Income - Negotiating raises, landing better clients, and adding income streams that travel with you

Final Word - What to do in the next 48 hours
